

Chittenango 'Tuesdays in The Park'

Vendor Application 2025

Dear Prospective Vendor:

We are inviting you to participate in our Chittenango 'Tuesdays in the Park'. The market will be held **every Tuesday** from **5 – 8 pm** beginning **June 3rd until September 9th**. Our market is located at **Dr. West Park**. (E. Genesee St. and Russell St. next to the Chittenango Fire Station)

In addition to vendors our market venue incorporates a **Classic Car Show and Live Music** each Tuesday. By incorporating our '*Concerts in the Park*' *Summer Concert Series and a Classic Car Show* our market continues to attract visitors and residents of all ages.

There is no fee for a space/participation. Electricity is available on a first come basis to vendors who have completed an application requesting electricity and have received approval. **Vendors may begin to set up at 3:30pm.** We also invite 'not for profits' to participate in this market. This is a great opportunity to recruit new members or to fund raise.

PLEASE PRINT: Name _____

Business Name _____

Address _____

City _____ State: NY Zip Code _____

Email address: _____

Contact Phone # _____ Cell _____

Product(s) description- _____

Are 60% of these items hand-made/produced or grown by the applicant? Yes _____ No _____

Important: You must comply with NY State and Madison County health codes for any products sold for consumption. Applicable certificates, licenses etc. must be displayed by vendor.

The Market Committee reserves the right to approve/select participating vendors upon receipt and review of your application.

You must agree to the rules and regulations of our market that are included.

Please read them and initial here that you have done so. _____

I hereby certify that the information completed above is true and accurate. I further understand that any applicant who makes false statements or representation of certification in this application shall be subject to the revocation of their permit.

Date: _____ Signature of authorized party: _____

**Complete & return to: Village of Chittenango, 222 Genesee St,
Chittenango, NY 13037 Attn: 'Tuesdays in the Park'**

Or email to johnbee31@gmail.com or Deb Rose - drose@midyork.org

Chittenango
'Tuesdays in the Park'
Rules and Regulations
2025

The goal of our Artisan and Farmers Market is to give our community farmers, artisans and 'not for profit' organizations a venue where they can sell/promote their products to local consumers and visitors to the area. The market hopes to support and promote a vibrant local downtown community.

The market will operate on Tuesday(s) beginning June 3rd

Hours - 5:00 pm until 8:00 pm

RULES:

- 1) All vendors must complete a **Vendor Application Form** and agree to abide by the **rules and regulations** listed in this document.
- 2) **Vendors can begin set up at 3:30pm. Vendor locations are given on a first come, first served basis.**
Vendors must vacate Dr. West Park by 8:30pm, or ½ hour after the end of the concert.
- 3) Each vendor is asked to unload and park their vehicle as directed by authorized market members. **Vendor vehicles should be relocated to the parking area by 4:30. Parking at your booth area is not permitted due to space limitations. Please plan accordingly.**
- 4) The market will operate unless cancelled due to unsafe weather conditions. Vendors must supply their own tent/tables. **TENTS MUST BE SECURED!** We suggest each vendor view www.accuweather.com for weather updates or check our Facebook page, **Chittenango Tuesdays in the Park**, for weather and market updates!
- 5) Vendors are requested to contact a market committee member if they are unable to attend a market date. This helps with space considerations on any given night.

John Bonura - johnbee31@gmail.com
Deb Rose - drose@midyork.org
- 6) **Vendors are asked to not break down their displays until 8pm.** Packing is allowable but the dismantling of tents or the disruption to the musical guests is prohibited.
- 7) Products for sale at the market may include: Vegetables, fruits, herbs, dairy products, baked goods, prepared foods, jams, pickles, honey, maple syrup, meats, fish, eggs, flowers, bedding plants, perennials, as well as crafts by local artisans that have been pre-approved by the market manager. Prices of goods for sale must be clearly posted.
- 8) **For products not grown or produced by the vendor, a sign or labeling must indicate the items origin. Vendors selling handmade arts and crafts must produce the majority (60%) of their product.**
- 9) Crafters must submit in advance a description of handcrafted items that will be offered for sale.
- 10) **No vendor has exclusive rights to any product sales.**
- 11) Non-Profit, Church, Civic and School organizations whose missions promote community welfare, health, safety and environmental awareness are welcome at the market. Organizations are asked to submit in advance a description of what activity they intend to have at their booth.

12) The Market Committee has sole authority to determine whether a prospective vendor or non-profit organization may participate; that decision may be based on space considerations as well as duplication of products.

13) **Each Vendor's booth must be identified by a sign that is visible to consumers, stating the name and address of the vendor.**

14) Vendors are expected to keep their booths and any adjacent areas clean, clear and free of obstacles. When leaving the area, vendors must make sure their areas are clean and free of trash, spills, etc.

15) **No Food vendor has exclusive rights to sales of any food item. Food vendors must be in compliance with all local health codes and permits.** Vendors **must** comply with all relevant state, local and federal regulations covering the types of products they offer for sale, including regulations of the New York State Department of Agriculture and Markets, The New York State Board of Health, and the Madison County Department of Health. Pertinent licenses, permits, seal, and/or certificates **must** be applied for, approved and displayed by the vendor.

16) Failure to abide by the Market rules will result in a vendor being denied the privilege of participating in the market.

Market Coordinator: John Bonura

Market Committee Members

Diane Horning Matt Burgun Deb Rose Bob Freunscht Dave Williams

Colleen Creeden-Baldwin Loretta Burgun Patti Tripoli Judy Fogus

Send questions comments to: johnb31@twcny.rr.com (315-372-6532) or drose@midyork.org

For the convenience of vendors and shoppers, weather and market updates will be posted on our Facebook page – Chittenango Tuesdays in the Park