

ZBA/PB Meeting
April 7, 2025
Held at Sullivan Free Library

A one (1) hour training session was held, which began at 6 p.m. with UDIGNY conducted by Emily Jetter.

Present: Chairman Bob Salmon, Bill Nickal, Frank Kaylor, Robert Doss, Dan Newton, John Ceresoli, Ronnie Jackson, Jason Tardio, Heidi DuSell, Jill Doss, Emily Jetter of UDIGNY. Counsel Bell joined the meeting during the presentation.

UDIGNY

Emily Jetter, field representative for UDIGNY who represents the CNY area and Mohawk Valley area as well spoke this evening. She explained that their organization operates under Code Rule Law 753 as a non-profit and is an educational organizational focusing on safe digging practices. They do not do enforcement. Their agency does not charge for services. There are 55 counties in Upstate NY with two call centers that are covered through representatives in our area. Downstate also has an office and separate representatives cover that area of the State.

She explained the process of UDigNY as a closed loop with five (5) major steps being followed.

1. Notify - contact UDIGNY - whoever is doing the digging makes the contact whether it is the homeowner or a contractor. They have two full business days to respond. Either call UDIGNY, 811, or use the online program Exactix.
2. Waiting & locating
3. Wait for confirmation
4. Respect the marks
- 5 Dig with care -once markings are verified. and the loop is closed.

Work can't begin if a "no response" message is not cleared.

She noted that homeowners are held to a different safety standard than a contractor. She had several resources available to handout to outline the information.

Emily further explained exemptions - use of hand tools, back drop, or farming equipment. No job tickets can be shared. She also noted that no depth is indicated for a "dig", width of scope of project is noted. She explained the different color indicators for the types of utilities being marked, which can be with flags or paint. It is recommended that if a homeowner is doing the work that the work area be outlined with white paint to give locaters the location of the work zone. Emily also encouraged that the line of communication be open. Also, if a utility is damaged, no matter how minor the damage seems, notify the utility.

She advised of \$500 scholarships that are available for BOCES students. There is an application process. She advised of a "Spring into Safety Training" event generally held in April or May. More details would be available on the website. There is also a

Damage Prevention Conference scheduled for October 22, 2025 at The Oncenter in Syracuse with continuing education credits available. Emily's contact number is 315-418-7109 and her email is ESJetter@UDIGNY.org. The group thanked Emily for her presentation.

Chairman Salmon called the regular meeting to order at 7 p.m.

Jim Bogett, Chittenango Properties, owner of 1001 Genesee Street (the Post Office plaza) joined the meeting at this time.

Minutes

The Board members reviewed the minutes of March 3, 2025. Upon the motion made by Bill Nickal and seconded by Frank Kaylor, the minutes of March 3, 2025 approved as presented.

Jim Bogett - 1001 Genesee Street - proposed plans for re-siding side and upper front of building and replace doors and three windows

Mr. Bogett spoke of the work he proposes for the property at 1001 Genesee Street. He is looking to cover the existing blocks on the ends of the building and the area above the porch area on the front of the building. He has no plans at this time to cover the front brick and cover the blocks at the rear of the building. He commented he planned to use LP Smart Siding product to increase the energy efficiency at the building using summit blue and terra brown as the trim color. He showed the Board samples of the colors and product he planned to use. He commented that this same type of siding is used at the lumber yard down the street. He also noted he plans to replace some of the entrance doors (not the Post Offices) with an energy efficient commercial style aluminum door. He showed a picture of the door he plans to use. He noted that the plaza is fully occupied. A question was asked about the apartment in the rear of the building, which recently came to light. That apartment is rented and has a rear entrance. He noted the signage on the building would remain the same. There are three windows on the west end of the building and the rear of the building that he plans to replace with a vinyl coated energy efficient windows, same size as existing windows. Mr. Bogett noted he wanted to also wrap the existing nine (9) columns along the front of the plaza. He wasn't certain of the exact size or whether they would be round or square. He didn't want to make them too large to impede the ADA compliant walkway at the front of the building. Upon the motion made by Bill Nickal, the Board moved to approved the request for replacement of exterior siding by LP Smart Siding with Summit blue and Terra brown (trim) for the ends of the building and the front of the building above the porch area at the front of the building not the rear of the building, to replace the doors with aluminum commercial doors (not the Post Office door) and replace three windows on west end and rear of building with a vinyl coated energy efficient type window with no change in size of window openings for property located at 1001 Genesee Street in accordance with Village Code. The review of the nine (9) columns at the front of building are not covered in this approval as Mr. Bogett does not know exact dimensions of columns or whether they are round or square. He agreed to bring

information relative to the columns back to the Board at a later time. Motion seconded by Dan Newton. With no further discussion, the Board members all voted in favor of the motion. Motion carried.

Thank you letter from Peter Winkert -

A from Peter Winkert was received - see below:

Mr. Louis Cianfrocco, Mayor Village of Chittenango Municipal Bidg. 222 Genesee Street Chittenango, NY 13037

Dear Mayor Cianfrocco: I finally closed on the sale of my building at 253 Genesee St. It was a lengthy and exhausting process, and I want to thank you for your patience, consideration, and assistance with my toxic tenant, Pamela Charland. I'm sorry she hounded you mercilessly! I also want to recognize Jeff Geer, who was invaluable in guiding me through the process of getting approval to convert the office to an apartment. I couldn't have done it without him! Finally, please extend my appreciation and thanks to the Zoning Board of Appeals and the Village Planning board for their approval of my request. I learned a lot, and I enjoyed working with them.

Hope our paths cross again!

Best Regards, Peter M. Winkert

Frank Kaylor noted that he might be able to have representative from Madison County provide training regarding radon. He will keep the Board posted.

With no further business, meeting adjourned at 7:20 p.m. upon the motion made by Ronnie Jackson and seconded by Heidi DuSell.

Respectfully submitted,

Jill A. Doss
Clerk to ZBA/PB