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|  | **VILLAGE OF CHITTENANGO**  ***“where the water runs north”***  222 GENESEE STREET  CHITTENANGO, NEW YORK 13037  PHONE: (315) 687-3936 FAX: (315)687-6622  www.chittenango.org  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**PLANNING AND ZONING BOARD MINUTES**

June 2nd, 2025

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| **Present:** Chairman Bob Salmon, Cochair Bill Nickal, and Board members: Robert Doss, Frank Kaylor, Jason Tardio, Dan Newton, Ronnie Jackson, Heidi DuSell, Counsel Nadine Bell, Mayor Lou Cianfrocco, Administrator Bob Freunscht, Clerk/Treasurer Karen Hawkins, Deputy Clerk/Treasurer Caroline Brazeau, Jeffrey Lawrence, Linda Kendall, Kristine Braccidiferro, Community Bank representative via zoom. |
| 1. **Public Hearing** called to order 7:00 pm by Chairman Salmon. 2. Jeffrey Lawrence went over his request for an area variance extending his front roofline of his home at 310 Hills Street to improve the home with a stone patio and create a porch area. Village resident Kendall commented it would be a positive improvement to the neighborhood. Counsel Bell went over area variance criteria asking if the relief will impact any neighbors detrimentally. Cochair Nickal stated there are already 5 homes with this already done. Counsel Bell asked if the relief was the minimum Jeffrey would need to build and Jeffrey answered yes. Counsel Bell asked if there would be any negative impacts on the environment which there would not be. Board member Newton commented that Lawrence had skipped the question asking if any of the property was out of line currently due to it already extending 1 foot over the regulations with roof overhang included. Board granted request for area variance and GML239 returned and added to Lawrence file. 3. 7:05 pm, Public Hearing motioned to adjourn by Cochair Nickal and seconded by Board member Tardio, all approved. Motion carried. |
| 1. **Regular Meeting** called to order at 7:06PM by Chairman Salmon. |
| 1. **Approval of last meeting’s minutes** for May 15th meeting motioned by Cochair Nickal and seconded by Board member Kaylor, all approved. Motion carried. |
| 1. **New Business** 2. Review Community Bank Signage Proposal for Compliance with the Village of Chittenango Comprehensive Plan   Braccidferro presented updating the signage at 519 Genesee Street at Community Bank. All signs are existing except adding a new cabinet using existing post and foot of current digital clock with illuminated new branded Community Bank Sign, the banner window sticker on the front doors, drive-thru window sticker with drive thru and lobby hours and do not enter sign and clearance information on drive thru canopy. They will also be removing banner and trespasser signs.  Chairman Salmon brought up that the digital clock has not worked in years and is a signature in the village and it would be nice to get it fixed. Board members Kaylor and Newton also stated it has been mentioned by many village residents it would be nice to get it back. Braccidiferro will speak with Community Bank about repairing the sign. Cochair Nickal stated that in the village the digital clock is synonymous with the building and should be restored if possible.  Board reviewed if the changes followed ordinances for replacing the existing signs. Board member DuSell commented that the bright new orange does not go with the brick building. DuSell suggested removing the logo from the stripe across the front doors and directionals or exchanging it for white with orange lettering instead of orange with white lettering due to the building not being modern and this bright coloring not working with the aesthetic. Also the clock sign to be white with orange letters.  Braccidiferro will get revision to board before next meeting 7/7.   1. Thank you note from former Board Secretary Jill Doss was read. 2. Village Clerk/Treasurer Karen Hawkins updated Oaths of Office. |
| 1. **Adjournment** motioned by Board member DuSell, seconded by Board member Tardio, all approved. Meeting adjourned at 7:34 PM. |
| 1. **Next Meeting**: Monday, July 7th, 2025 @ 7:00 PM Village Hall. |