



VILLAGE OF CHITTENANGO

222 Genesee Street

Chittenango, New York

Minutes

June 26, 2025

Meeting Call to Order/Pledge of Allegiance

At 7:00PM the meeting was called to order. All stood and recited the Pledge of Allegiance. Attending were Mayor Louis Cianfrocco, Trustee Melinda Kopp, Trustee Colleen Baldwin and Trustee Russell Wehner. Trustee Wayne Horning was absent. Also in attendance were Village Attorney Nadine Bell, Village Administrator Robert Freunsch, Village Clerk-Treasurer Karen Hawkins, Deputy Village Clerk-Treasurer Caroline Brazeau, Police Chief Shawn Broton, Linda Kendall, Paul Gloska, Kerry Haas and Tom Kopp.

Honorariums/Memoriams/Proclamations

There were no Honorariums/Memoriams/Proclamations.

Minutes

May 22, 2025 BOT Meeting Minutes

Trustee Kopp made a motion to approve the May 22, 2025 Board meeting minutes as presented. Trustee Baldwin seconded the motion. All in favor. Motion carried.

Monthly Reports

DPW/Village Administrator
Codes
Court Annual Audit

Clerks
Court Monthly Audit

Police
WWTP Report

DPW/Village Administrator Highlights:

- NY Forward LPC meeting was June 25th; small project fund set at \$100,000 (might be administered by Village) i.e. Dr. West Park bathrooms; large projects will have State oversight; mural, botanical garden now included in grant; July 9th, 4-6PM open call for projects
- Received TV and laptop for training purposes from a PERMA grant
- Canal Boat Float and ribbon cutting was well attended
- Four tent sites are being prepared to accommodate bicyclists traveling between Buffalo and Albany
- Creekwalk Trail – the Barton and Loguidice 90-page report allows us to start work; however, because of NYSDEC's wetland's law additional permitting will have to be completed for property within 100 feet of a wetland
- Valley Acres drainage problems – Martin Farm is one issue; other issue is sump pumps and pools being emptied into property owners backyards

Trustee Wehner made a motion to approve the reports as presented. Trustee Kopp seconded the motion. All in favor. Motion carried.



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New Business

Mayor – Legislative Resolution Commemorating the 125th Anniversary of the publication of “The Wonderful Wizard of Oz” and celebrating the enduring legacy of its author L. Frank Baum

Village Administrator – Approve Sale of 2018 Chevrolet Malibu and 2020 Ford Explorer and Purchase of State Contract Vehicle – Board agreed to sell the vehicles and buy a State Contract Vehicle

Schedule Policies Workshop – scheduled for July 18th at 9:00AM; need discussion to review and possibly amend the sewer ordinance (Moved to Executive Session)

Old Business – Poolsbrooke Agreement (Moved to Executive Session)

Police – Accept Resignation of Police Officer Kyle Schoch

Trustee Baldwin made a motion to accept Officer Schoch’s resignation. Trustee Kopp seconded the motion. All in favor. Motion carried.

Approve Change of Part Time Employment of Police Officer Matthew Brewer to Full Time Status

Trustee Wehner made a motion to approve Officer Brewer’s status from part time to full time. Trustee Kopp seconded the motion. All in favor. Motion carried.

Trustee Colleen Baldwin – Adopt Climate Smart Resolution – Board agreed to table for further discussion.

Codes – Approve Request for Refund of Application Fee for Cancelled Swimming Pool Project

Trustee Baldwin made a motion to approve the refund request. Trustee Wehner seconded the motion. All in favor. Motion carried.

Clerk – Adopt Standard Work Day and Reporting Resolution for Elected and Appointed Officials

Trustee Wehner made a motion to adopt the Standard Work Day Resolution. Trustee Baldwin seconded the motion. All in favor. Motion carried.

Any Other Business That May Come Before the Board

NONE

Abstracts

General Abstract #013 Vouchers #652 - 685 in the amount of \$ 60,448.71 and Sewer Abstract #013 Vouchers #169 - 174 in the amount of \$ 12,674.04.

General Abstract #001 Vouchers #645- 651 and Vouchers #001 - 028 in the amount of \$ 138,424.97 and Sewer Abstract #001 Vouchers #158 - 168 in the amount of \$45,294.15

Trustee Kopp made a motion to approve the abstracts as presented. Trustee Baldwin seconded the motion. All in favor. Motion carried.

Next Month's Audit Team: Colleen Baldwin and Wayne Horning



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Events

July 1, 10:30-1130am, Children's Butterfly Celebration, Sullivan Library
July 1, 5-8pm, Tuesdays in the Park, Trigger Finger
July 3, 4:30-6:30pm, Spaghetti Dinner American Legion
July 6, 12-3pm, Chicken BBQ, American Legion
July 7, 7-8pm, Village Planning & Zoning Board Meeting, Village Hall
July 8, 10:30-11:30am, Kids Arts & Crafts, Sullivan Library
July 8, 5-8pm, Tuesdays in the Park, Dangerous Type
July 8, 6:30-8pm, Chittenango Garden Club, Sullivan Library
July 9, 10:30-11:30am, Summer Children's Storytime, Sullivan Library
July 10, 12-1pm, Rotary Club Meeting, Ten Pin
July 11, Bulk Pick up day due to July 4th holiday
July 12, 9am-1pm Residential Electronic Recycling Program, LOJO Technology
July 12, 10am-2pm, Baby/Child Clothing Exchange, St. Paul's Episcopal Church
July 14, 3-4pm, Kids Spin Art Painting, Sullivan Library
July 14, 7-9pm, Village Creek Walk Trail Advisory Committee, Village Hall
July 15, 5-8pm, Tuesdays in the Park, Custom Taylor Band
July 18, Bulk Pick up day
July 18, 1-2pm, Cornell Raptor Program, Sullivan Library
July 20, 12-3pm, Chicken BBQ, American Legion
July 22, 10:30-11:30am, Kids Arts & Crafts, Sullivan Library
July 22, 5-8pm, Tuesdays in the Park, East Shore Allstars
July 23, 10:30-11:30am, Summer Children's Storytime, Sullivan Library
July 24, 12-1pm, Rotary Club Meeting, Ten Pin
July 29, 10:30-11:30am, Kids Arts & Crafts, Sullivan Library
July 29, 5-8pm, Madison County Drive Thru Rabies Clinic @ Madison
July 29, 5-8pm, Tuesdays in the Park, Stroke
July 30, 10:30-11:30am, Summer Children's Storytime, Sullivan Library

Executive Session

At 8:12PM Trustee Baldwin made a motion to go into Executive Session. Trustee Kopp seconded the motion. No action taken.

At 9:07PM Trustee Kopp made a motion to come out of Executive Session. Trustee Baldwin seconded the motion.

Next Monthly BOT Meeting is July 24 2025 at 7:00PM .

Adjournment

At 9:08PM Trustee Wehner made a motion to adjourn the meeting.

Trustee Baldwin seconded the motion.

Meeting adjourned.

Respectfully submitted,

Karen Hawkins

Village Clerk-Treasurer



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