

A1990.4	Contingency	\$246400	\$177800	-\$68600
A1210.2	Mayors equip	\$500	\$600	+\$100
A1410.45	Clerk Maint/Agreements	\$7500	\$10000	+\$2500
A1620.25	Building Maint Agree	\$30200	\$40200	+10000
A1910.4	Insurance	\$54287	\$62287	+\$8000
A3120.42	Police Publications	\$1500	\$2000	+\$500
A3120.48	Police Vehicle Rpr	\$7500	\$12,500	+\$5000
A3981.451	Codes Attorney Fees	\$2500	\$4500	+\$2000
A4020.1	Vital Statistics	\$0	\$2000	+\$2000
A5110.451	Tree Maintenance	\$10000	\$20000	+\$10000
A6520.44	Tree Lighting	\$1200	\$2200	+\$1000
A8989.41	OCWA Customer Ser Fee	\$17152.31	\$28152.31	+\$11000
A9080.81	HRA Fund	\$43500	\$60000	+\$16500
			Total	+\$68600

G1990.4	Contingency	\$99122.50	\$89372.50	-\$9750
G1910.4	Insurance	\$20000	\$21000	+1000
G8130.491	Bldg/Supplies	\$1750	\$3000	+\$1250
G8130.2	Equipment	\$0	\$5000	+\$5000
G9010.8	Retirement	\$20838	\$23338	+\$2500
			Total	+\$9750



November 20, 2025

**Budget Transfers**

<b>From</b>	<b>To</b>	
A231 Cap Res Equip \$400,000	A5110.2 Street Maint Equip	\$ 400,000

**Budget Modifications -General Revenues**

<b>From</b>	<b>To</b>	
A1120 Sales tax \$950,000	A1120 Sales Tax	\$1,025.000 +\$ 75,000
A2725 Host Comm Money \$ 73,000	A2725 Host Comm Money	\$ 100,000 +\$ 27,000
	<b>Total</b>	<b>\$102,000</b>

**Budget Modifications – General Expenditures**

<b>From</b>	<b>To</b>	
A5110.2 DPW Equip \$10,000	A5110.2 DPW Equip	\$112,000 \$102,000
	<b>Total</b>	<b>\$102,000</b>

**Budget Modifications – Sewer**

G1990.4 Contingency Acct \$35,000	G1990.4 Contingency Acct	\$33,000	-\$2,000
G1910.4 Unallocated Ins \$22,000	G1910.4 Unallocated Ins	\$23,000	+\$1,000
G1911.11 Flood Insurance \$ 7,000	G1911.11 Flood Insurance	\$ 8,000	+\$1,000

## **Village Administrator Report, October 22, 2025**

### **NY Forward Grant:**

We had an LPC meeting on October 15th where all the implications were presented and at this time the LPC will start to work towards their final list. As of the 15th all three village applications appeared to be close to the top of the list and we'll probably make the LPC's final cut list. Once this happens that list then goes to the state and the state will make some further cuts they get the total amount of the project down to \$4.5 million. I'm currently working on finishing up the proposal for the rec center at Stooks park and finalizing a few last quotes.

### **Public Works Conference:**

Mark and I both attended the Nikon public works conference the first part of October up in Lake George. We both attended some great classes and had a chance to network with many of our peers from Hwy. departments across the state. While there we were both able to take a class and get certified in drug recognition in the workplace.

### **Legion Dr Pump Station:**

I am currently working with Koester and associates to get a quote to upgrade the Legion Drive pump station which is probably more than 20 years old and needs replacement. The new station would have the pumps above ground instead of being down in a pit which would be much easier when repairs needed to be made, and those repairs would not be made in a confined space.

### **Poolsbrooke Pumpstation:**

I am currently working with Koester and associates to evaluate how much capacity we still have available to this pump station.

### **Canal Working Group:**

I attended the working group canal meeting down at the canal boat landing museum. We once again had a discussion about the tents and the towpath site and the popularity of this site since it opened. Also discussed was a plan for a report that's being developed on how to increase the level of water in the Tow Path. It was noted that the level of the water in the towpath was as a record low as of this date.

### **DPW Radio system:**

Radios will be ordered soon. Still working on permission to add non-emergency channel for the fire department to our radios so the two agencies can talk to each other during emergencies.

### **GPS Data system:**

System has been purchased, and all village streets have added to inventory. The developer of the software will be doing training soon.

### **DPW Equipment:**

Both the new snowplow and St. sweeper should be arriving within the next 30 to 60 days. Mark and Matt just recently took a trip to the dealership to lay out how the interior of the cabin is installed. That's the last piece of this truck that needs to be completed before delivery. Looks like the delivery date will be closer to the 60 days.

**Cradle Point Installs:**

Cradle Points have been added to 4 police cars and are currently in operation. I did return the 5<sup>th</sup> unit as we are currently downsizing the number of cars in service.

**Tuscarora Road:**

Still waiting for County to paint from Dollar store to Genesee Street.

**Street Light Conversion LED:**

Checked with CNY Regional Planning and Development Board on the status of our request for a complete inventory of National Grid owned lights so that we can work on the conversion of these to LED.

**Burning Hollow Park:**

Hope everyone has had a chance to look at the work we have done on this trail system. If anyone has any suggestion for any other additions that may be needed, please let us know.

**Tent sites at Recognition Park**

Still waiting for the bike repair station to come in and I still need to order the rules which will be posted once the sign comes in. We have added some signage to help people find the tent sites and have recently just received a portable hand washing station that will be attached to the pavilion so that the campers don't need to go all the way down to the restrooms. This will all consult come in handy for anyone else that's using the pavilion. I'm currently working on writing a grant to install showers in the bathrooms which will be due by the middle of November. This grant is a 50/50 match and it's one of the items that can't first mention as we ask them what we can do to improve the site. We have had several more campers visit the site and again most all of the campers go up to Darlene's for breakfast which in turn is helping our business community. We have received some real positive comments on cycling the Erie Facebook page.

**Poolsbrook Sewer Agreement:**

The mayor and I presented this agreement to the Town Board two months ago at their regular board meeting and as a few weeks ago it did not appear that they had taken any action on it. All of a sudden since the developer wants to develop 15 more lots and wants to get the final subdivision map filed with the county before January 1st and the new guidelines kick in that all homes constructed must be totally electric this issue has seemed to become a priority to them. They are unable to file the final maps with the Madison County until I give them a letter stating that we have an current intermunicipal agreement and that we have capacity at the plant. I have had several conversations with them and told them that until the agreement is signed I will not submit a letter to the County. Now since this has become a priority with them they have sent out notices to all the Poolsbrooke residents about the change and it will be addressed at their November 5th board meeting. Once and if they sign the agreement, I will have a letter prepared to go to the County Health Department saying that we once again have been have a working inter municipal agreement.

**Creek Walk Section Three:**

The final application has been sent to DEC after their comments were addressed and once, they approve the application it will then be sent to the New York State canal court for their signature. Once both signatures are received we will be able to start work on the last section of the trail. It's our hope that within the next two to three months we will be able to start by taking down the trees that need to be removed and also possibly putting up the short section of retaining wall that will be needed when we move the trail on to the top of the ditch bank.

**Valley Acres Flooding Issue:**

We now have the mapping and need to have the engineer take a look at.

**Website Upgrade:**

All board members have had their emails listed on the website

Collins still has a couple of projects to finish and then he and Jason need to get together so that the site can be transferred over to Jason's server.

**Street Sign Project:**

Holding off on this project till spring in hopes that the prison system will start up the Corcraft line of products that municipalities can buy

**Generator Grant:**

Grant has been submitted, and we are currently waiting on it to be awarded which should be in the late fall or early spring.

**Marketing Grant:**

In July we submitted a grant request for up to \$50,000 which we will use towards our marketing portion of the New York forward grant. This money can be used if we are awarded the grant for the project. This grant will probably be awarded in the spring.

**DPW:**

Trash and recycling collection Tue-Thursday

Brush pickup is occurring on Mondays

1st and 3rd Friday Bulk pickups

Worked on repairing several Village-owned streetlights

Mowing and trimming operation continues weekly

Trim back brush from intersections

Leaf vac is now in service

Flower all removed

# **October 2025 Clerk's Report**

**(as of 10/21/25)**  
**(Last Report dated 09/24/25)**

2025-2026 Village taxes were mailed June 1<sup>st</sup>. To date, we have collected \$1,789,839.93. Collection of taxes ended 9/30/2025. Unpaid taxes and penalties total \$49,152.16. This information will be sent to Madison County.

Second quarter sewer bills were mailed October 3<sup>rd</sup>. Sewer payments received from 09/24/25 to 10/21/25 total \$39,837.77.

Received \$1,059.33 from American Towers LLC for cell tower rental fee

Four tax searches were processed between 09/24/25 and 10/21/25. Total revenue is \$140 in clerk's fees

Utility taxes received in the amount of \$108.79.

Bulk trash online payments plus cash received from 09/24/25 to 10/21/25 totaled \$520 plus \$160 received for lawn mowing