

# CODE ENFORCEMENT REPORT

**January, 2026**

**Jeff E. Geer - Code Enforcement Officer**

## Permits Costs

January 2026

<u>Permit</u>	<u>Number</u>	<u>Permit Cost</u>	<u>Construction Cost</u>	<u>Sewer</u>
New Homes	0	\$0.00	\$0.00	\$0.00
Two Family	0	\$0.00	\$0.00	\$0.00
Commercial Building	0	\$0.00	\$0.00	\$0.00
Commercial Addition	0	\$0.00	\$0.00	\$0.00
Fence	0	\$0.00	\$0.00	
Sign	0	\$0.00	\$0.00	
Deck	0	\$0.00	\$0.00	
Storage Shed	0	\$0.00	\$0.00	
Accessory Structure	0	\$0.00	\$0.00	
Pools	0	\$0.00	\$0.00	
Hot Tub	0	\$0.00	\$0.00	
Alterations/Renovations	0	\$0.00	\$0.00	
Addition	0	\$0.00	\$0.00	
Detached Garage	0	\$0.00	\$0.00	
Attached Garage	0	\$0.00	\$0.00	
Demolition	0	\$0.00	\$0.00	
Storage Building	0	\$0.00	\$0.00	
Photovoltaic Power System	0	\$0.00	\$0.00	
Stand-by Generator	0	\$0.00	\$0.00	
Gas Fireplaces	0	\$0.00	\$0.00	
Pellet Stove	0	\$0.00	\$0.00	
Wood Stove	0	\$0.00	\$0.00	
Retaining Wall	0	\$0.00	\$0.00	
<b>TOTAL</b>	<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

### Fiscal Year - Total to Date Collected

Building Permits	\$7,876.00
Sewer	\$50.00
Sewer Upgrade	\$1,000.00
Site Plan Review	\$0.00
Variance	\$200.00
Subdivision	\$0.00
Flood Plain	\$0.00
<b>TOTAL</b>	<b>\$9,126.00</b>

## ACTIVITY REPORT – January 2026

### CERTIFICATE of COMPLIANCE and OCCUPANCY

<u>INSPECTIONS</u>	<u>Jan.</u>	<u>YEAR TO DATE</u>
Dwellings	0	0
Additions	0	0
Alterations/Renovations	1	1
Demolitions	0	0
Wood Stoves	0	0
Fence	1	1
Swimming Pools	0	0
Hot Tub	0	0
Commercial Buildings	0	0
Attached Garage	0	0
Detached Garage	0	0
Signs	1	1
Gas Fireplaces	0	0
Storage Buildings/Warehouse	0	0
Deck	0	0
Storage Sheds	0	0
Accessory Structure	0	0
Photovoltaic Power System	0	0
Standby Generator	0	0
Retaining Wall	0	0

# Complaint By Type

*Activity Report continued*

1/1/2026 - 1/31/2026

Complaint Type: < All >

Complaint #	Open Date	Status	Location	Identifier	Owner
<i>Complaint Type: Garbage</i>					
2026-0994	01/12/26	Open	511 Valley Dr W	49.15-1-30	David Bentley
					<b>Complaint Type: Garbage Total #: 1</b>
<i>Complaint Type: Motor Vehicle</i>					
2026-0995	01/12/26	Open	511 Valley Dr W	49.15-1-30	David Bentley
2026-0996	01/22/26	Open	325 Falls Blvd	49.58-1-2	Dorenda Schmidt
					<b>Complaint Type: Motor Vehicle Total #: 2</b>
<i>Complaint Type: Zoning</i>					
2026-0993	01/09/26	Open	443 Genesee St	41.81-1-43	Nicolas Giarrossa
					<b>Complaint Type: Zoning Total #: 1</b>
					<b>Grand Total: 4</b>

## ACTIVITY REPORT – January 2026 continued

### Property Maintenance & Fire Inspection

1. 611 Lakeport Rd, Barrett Brothers Auto Repair, 2nd reinspection, all violations corrected (6).
2. 157 W. Genesee St, Vacant Office space, 1st reinspection, 2 violations still exist.
3. 524-540 Genesee St, Building-SMP, 2nd reinspection 1 violation still exists.
4. 101 Falls Blvd, Sullivan Free Library, 1st reinspection, 1 violation still exists.
5. 500 McDonnell St, Evangel Assembly of God Church, Inspection, 4 violations noted.
6. 120 Madison St. Mansion at 120 Madison St, 1st reinspection, 2 violations still exist.
7. 601 Lakeport Rd, Denney Professional Building, 1st reinspection, 1 violation still exists.
8. 438 Genesee St, Annona Services, 4th reinspection, 1 violation still exists.
9. 438 Genesee St, Healing Hands of CNY, 4th reinspection, 1 violation still exists.
10. 438 Genesee St, English Apartment, 4th reinspection, 1 violation still exists.
11. 520 Genesee St, Burger King, 3rd reinspection, 1 violation still exists.
12. 730 Oneida St, Village of Chittenango Department of Public Works, Inspection, 0 violations noted.
13. 208-D Tuscarora Rd, Chittenango Child Care, Inspection, 0 violations noted.
14. 118 Arch St, First Presbyterian Church, Inspection, 4 violations noted.

### Complaints

#### Planning/Zoning Board of Appeals

1. Steve Roach appeared before the Board to request a subdivision of 628 Lakeport Road. This parcel has one tax number (41.65-1-65) but there are 2 dwelling units on the parcel. Roach wants to subdivide the lot into 2 parcels. Along with the subdivision, there would need to be 2 area variances needed for each lot. One for the required lot size and a second for minimum road frontage. Both "new" lots will be required to have variances granted for relief of these requirements.
2. Denise Swank appeared before the Board to have her new window signs reviewed for compliance with the Village of Chittenango Comprehensive Plan. Denise Swank is a tenant at 254 Genesee Street and has opened a business called Shear Prefection Grooming Salon. 254 Genesee Street is located within the Gateway Design Overlay District.

#### Special Projects

1. Performed monthly fire extinguisher, exit sign & emergency light inspections at the Village Hall.
2. Salt and shoveled at Village Hall on many of occasions.
3. Attend the quartely Village of Chittenango Safety Committee meeting.
4. Cover for Town of Sullivan Fire Inspector Bill Pindle January 2nd thru 26th. No calls for assistance.
5. Codes completed the Annual U.S. Department of Commerce, U.S. Census Bureau Report of Building or Zoning Permits. Permits issued for new privately-owned housing units issued during the calendar year 2025.
6. Code completed and submitted the New York State Building Standards and Codes 2025 Annual Report as required by Title 19 NYCRR Part 1203.
7. The Codes Office was contacted by Town of Sullivan resident Ashton Nelson from 3 Murrey Drive. Mr. Nelson was calling because part of the fence the separates his property from the property owned by Walgreens at 1365 West Genesee Street has fallen into his property. Codes contacted the property maintenance company that is responsible for the vacant commercial space.
8. The Codes Office was contacted by Village resident David Smith, who is inquiring if a clothing store that also sold sporting goods would be allowed in the General Business District. Smith is considering renting space at 239 Genesee Street. Smith also had questions about the process for approval for signage.
9. Codes was contacted by Donald Heintz the Cierk at the Town of Sullivan Assessor's Office. The Assessor's Office is looking to review the building plans for 107 Jacob Lane, which was built in 2025. The Code Officer researched the request and located the building plans in the Codes Office.
10. Continued with record retention project at the WWTP for the Codes Department.

Activity Report ~ continued

**ACTIVITY REPORT to DATE – 2026**

9	Inspections
0	Permits Issued
0	Expired Permit Notice or Closed Permits
0	Operating Permits
2	Vehicle Administrative Notice
0	Vehicles Unlicensed
0	Appearance Tickets
0	Order to Remedy Violation
1	Warning Letters
0	Stop Work Orders
0	Fires
14	Property Maintenance and Fire Safety Inspections
0	Certificate of Occupancy
0	Temporary Certificate of Occupancy
3	Certificate of Compliance
0	Change of Use/Occupancy
0	Grass Violations
0	Hours of Training

# February 2026 Clerk's Report

(as of 02/24/2026)

(Last Report 01/21/2026)

Sewer payments received from 01/20/26 to 02/22/26 total \$113,463.73.

Received from Madison County \$268,453.87 for 3<sup>rd</sup> and 4<sup>th</sup> quarter sales tax.

Received from Madison County \$4,273.50 for Traffic Diversion fees.

Received from Charter Communications \$13,842.10 for franchise fee.

Received \$1,059.33 from American Towers LLC for February cell tower rental fee.

Six tax searches were processed between 01/20/26 and 02/24/26. Total revenue is \$210 in clerk's fees.

Received \$60 from Town of Sullivan for January processed Village death certificates.

Received \$1,739.46 in utilities taxes for January.

Bulk trash online payments plus cash received 01/21/26 to 02/24/26 totaled \$635.00.

Received \$1,550 in Justice fees for January.

Received \$100 in hauler's permits.



Chief of Police - Shawn Broton  
 Police Administrator - George Millet

Chittenango Police Department  
 222 Genesee Street  
 Chittenango, New York 13037

MONTHLY REPORT TO THE VILLAGE BOARD  
 JANUARY Activity 2026

Generated Calls/Response Calls/Follow up	118	
Local Law Violation		
Traffic Stops/Warnings	Stops	Warnings
	44	34
V&T - UTT Moving/UTT Other	UTT Moving	UTT Other - 1
	9	Parking -2
DWI	Officer	Date
Violation PL Arrest		
Felony PL Arrest		
Misd. PL Arrests		
Property Checks	742	
Citizen Contacts/Foot Patrol	171	
Personal Injury Accidents		
Property Damage Accidents	3	

## **Village Administrator Report, February 26, 2026**

### **2026-27 Budget:**

Working on the 26-27 budget as the department heads submit their budgets. Completed budgets will be presented to the Trustees at the March Board meeting.

### **Insurance Policy Renewal:**

Working with Karen on getting the information to our insurance carrier so that we can put our insurance out for additional quotes. I have reviewed all of the infrastructure and building listings and found them to be complete and we are now working through the marine land equipment and vehicles to make sure that we have the proper amounts listed along with either VIN numbers or serial numbers as requested by carrier. This information needs to be submitted to the insurance provider by the end of March in order to get a quote for the coming year.

### **Snow Removal:**

DPW has spent a majority of their time plowing and sanding the village streets and have made it a priority to try to keep the sidewalk area between the businesses and the curb clear of snow whenever time permits. Along with this we have also because of the amount of snow this year found it necessary to haul snow out of the cul-de-sac and some intersections to our dump site.

### **Madison County Highway Supt:**

I attended the Madison County Highway Superintendents monthly meeting in Cazenovia. The main topic of discussion was CHIPS funding for our budget and Assemblyman Brian Miller was on hand to listen to our concerns. We also discussed the salt issue and the fact that in the future there's a possibility that salt will no longer be allowed to be used.

### **Onondaga County Mayors Assn:**

The Mayor and I attended the Onondaga County Mayors Association meeting in Liverpool. Guest speaker for the event was Jeff Brown who is the director of the Onondaga County Water Authority and we discussed the recent issues concerning the water leak. We also had for a speaker Mayor Sharron Owens from the City of Syracuse who gave a brief presentation on some of her concerns for the City of Syracuse.

### **NY Forward Grant:**

Project has been sent to the State for review and final selection of which projects have been selected. We are hoping to have an announcement from the Governor's office sometime in April 2026.

### **Comprehensive Plan:**

The Mayor attended this meeting as I was out of town. The attendance was low due to a winter storm and they basically went over what they had discussed at the previous meetings along with the survey that will come out sometime in April.

### **Climate Smart Project:**

Received the utility information for Village Hall, DPW Shop and Sewer Treatment Plant which was forwarded to Michael who is working on the climate smart project with us.

**Legion Drive Pump Station:**

I did receive a cost estimate for the replacement of the Legion Drive pump station of which we will work into next year's budget numbers. The one quote I receive will be used for budgetary purposes only and because of the price we will definitely need to do a RFP once the specification has been written.

**Poolsbrooke Pumpstation:**

Still waiting for Mark to get this report and testing completed.

**Canal Working Group:**

I missed this meeting

**Street Light Conversion LED:**

Working with National Grid and the Central New York Planning Department and selecting the wattages for the streetlights that are to be replaced.

**Tent Sites at Recognition Park**

We are working on some of the finishing touches to get the campsite ready to open on April 1<sup>st</sup>. These items include the installation of the bike repair station, building an informational sign board to replace the temporary one that we had put up last fall and some renovations and painting of the bathrooms.

**Lakeport Road Sewer District:**

The Town is looking into the possibility of doing the new sewer district on Lakeport Road. Barton and Loguidice is preparing a study to make sure that the plant will be able to handle the additional capacity.

**Creek Walk Section Three:**

We are still at a standstill with DEC and Barton and Loguidice responded to every request that has been made within 24 hours. Our latest issue has been that we now need to explain what type of grass seed we will be using and where we will be disposing any fill that is removed as we build the trail. We do keep reminding them that we need to have the trees down by March 31st and our window of opportunity to do this is getting less day by day.

**Street Sign Project:**

Holding off on this project until spring in hopes that the prison system will start up the Corcraft line of products that municipalities can buy.

**Generator Grant:**

We have received word that the grant on the generator that we applied for has moved to the next level and has a fairly good chance of being approved. We are now at a standstill because this is a FEMA grant and because of the government shutdown that agency is closed so until the shutdown ends and FEMA comes back to work we will not receive a final notice on whether we received the grant or not.

**Phone System Upgrade:**

Phone system upgrade has been completed and all hardware has been changed out. We are now going through a learning curve on operating the new system. I'm working out a few issues that have popped up.

**DPW:**

Night shift Mon – Fri 3am – 11am

Plow and sand when needed

Did several sewer calls during the month

Trash and recycling collection Tue-Thursday

Christmas tree pickup

1st and 3rd Friday Bulk pickups

Worked on repairing several Village-owned streetlights