



VILLAGE OF CHITTENANGO

222 Genesee Street

Chittenango, New York

Minutes

March 26, 2026

Meeting Call to Order/Pledge of Allegiance

At 6:00PM the regular meeting was called to order. All stood and recited the Pledge of Allegiance. Attending were Mayor Louis Cianfrocco, Trustee Melinda Kopp, Trustee Russell Wehner. Trustee Colleen Baldwin and Trustee Wayne Horning appeared virtually. Also in attendance were Village Administrator Robert Freunscht, Police Chief Shawn Broton, Village Attorney Nadine Bell, Village Clerk-Treasurer Karen Hawkins, Deputy Village Clerk-Treasurer Caroline Brazeau, Paul Gloska, Linda Kendall, Kenneth Greene, Ronnie Jackson, Dana Kent, Ed Gratien, Eddie Hollman, Claire Hollman, Tom Kopp and Tristyn Judd.

Honorariums/Memoriums/Proclamations

Minutes

February 26, 2026 BOT Meeting Minutes

Trustee Wehner made a motion to approve the February 26, 2026 Meeting Minutes as presented. Trustee Horning seconded. All in favor. Motion carried.

Monthly Reports

DPW/Village Administrator
Codes

Clerks
Court Monthly Audit

Police
WWTP Report

DPW/Village Administrator Items Discussed:

- (1) Meeting with Ben Walsh, Canal Corp. Director and Joelle; still no DEC permit so called Joelle; received DEC permit at noon today; Monday & Tuesday tree removal is the goal
- (2) Legion Drive Pump Station; sole source-no RFPs; change over from 1992/93 iron to plastic; no more than 15 feet deep; will be completed in a 2-3 month period; purchase of pump will be placed on next month's agenda
- (3) Lakeport Sewer District conference call; discussed different options; Town has \$19 million in grants; Town needs to submit paperwork by the end of May
- (4) FEMA grant remains at a standstill
- (5) Filed confined space equipment grant
- (6) Broken stormwater pipe at Madison St.; NYSDOT and County contacted; DPW did the repair; installed 100 feet of 24 inch PVC pipe (replaced broken galvanized iron pipe)
- (7) Climate Smart; waiting for National Grid response
- (8) Tents on the Towpath; tent sites will open April 15th; there is a new signboard

Trustee Kopp asked about the Kelberman Center narrative in the Codes Report. The Kelberman Center houses challenged individuals.

Trustee Wehner asked Chief Broton about the number of police cars the Department has. Chief responded that the Department has 4 marked vehicles, the unmarked Dodge Charger and the unmarked Old Explorer.



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Regarding the WWTP Report – there was trouble with nuts and bolts.

Trustee Kopp made a motion to approve the reports as presented. Trustee Baldwin seconded. All in favor. Motion carried.

New Business

Presentation by Edward Hollman

Mr. Hollman explained that he is a member of the First Lego League. They are developing a robot game but also wanted to develop an innovation project around Stickles Park related to the awareness and importance of archaeology. They will reach out to Village Historian Charles Albee to gather more historical information to enhance the project. The project involves erecting up to ten story boards related to the aspects of archaeology.

Mayor – Adopt Smoking Resolution – resolution language reviewed. Penalty needs further discussion. Bridges to provide signage. Police have been briefed on monitoring. Discussed possibly distributing flyers. Trustee Kopp made a motion to adopt the smoking resolution. Trustee Baldwin seconded. All in favor. Motion carried.

Village Administrator

(1) Introduction- Local Law to Abolish Deputy Village Administrator Position

Mr. Freunscht advised that 29% of budgeted \$483,000 for the Police Department is used for supervisory office staff. \$30,000 has been spent in overtime because they are having trouble manning shifts. There was discussion about possibly hiring a fourth full time Police Officer. Trustee Wehner made a motion to schedule a public hearing before the regular meeting on April 23, 2026. Trustee Kopp seconded the motion. All in favor Motion carried.

(2) Authorization to Advertise Bidding for Asphalt Paving (Bids to be opened April 21st)

The area to be paved will be Fairview Terrace and Rouse Street. There is \$250,000 in CHIPS money. Trustee Kopp made a motion to authorize advertisement of asphalt paving bids. Trustee Baldwin seconded. All in favor. Motion carried.

(3) One Year Extension of SRO Agreement

Mr. Freunscht advised that the Village of Chittenango is the only village paying for the SRO at the high school. He recommended paying for one more year then the School District would have to seek funds from the County. After much discussion, it was decided to wait to vote on this issue and discuss further during Executive Session.



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(4) Presentation of Tentative 2026-2027 Budget

Mr. Freunscht presented the tentative 2026-2027 Budgets for the General Fund and the Sewer Fund. No one had any questions or comments. Adoption of the Final Budgets will be scheduled for the April 23, 2026 Board meeting.

(5) Garbage Tote Billing

Mr. Freunscht advised that the tipping fee has increased from \$88 to \$114. Therefore, the residents will be billed \$100 for the second garbage tote. There will be a notation printed on the bill that the cost will be reviewed annually according to the tipping fees.

(6) Reminder - Budget Workshop April 1, 2026 at 9:00AM

Trustees have received the budget details for review.

(7) Reminder – April 7, 2026 Organizational Meeting at 6:00PM Followed by Public Hearing on Tentative Budget

Old Business

No old business.

Any Other Business That May Come Before the Board

Tristyn Judd of 119 W. Genesee Street brought up the issue of no tickets being issued to people passing school buses. It is definitely a safety issue in front of the high school. One problem mentioned is getting the license plate numbers to track the owners/drivers. Local laws make this a civil matter. Vero Mobility is the company that has been administering tickets for Madison County. There's been discussion about following up with the Undersheriff and the Town Supervisor to see about starting a program.

Abstracts

General Abstract #010 Vouchers #453-509 in the amount of \$ 86,427.52; Sewer Abstract #010 Vouchers #111-123 in the amount of \$433,729.91; and Trust and Agency Abstract #010 Vouchers #76-78 in the amount of \$3,949.16.

Trustee Kopp made a motion to approve the abstracts as presented. Trustee Wehner seconded. All in favor. Motion carried.

Budget Modifications

A1325.1	Clerk/Treasurer Support	\$ 4,000 +	A1990.4	Contingency	\$ 4,000 -
A1325.40	Clerk/Treas. Support Cont.	\$ 500 +	A1990.4	Contingency	\$ 500 -
A1620.45	Building Maint. Agreements	\$ 10,000 +	A1990.4	Contingency	\$ 10,000 -
A8989.45	Hydrant Expense	\$ 1,000 +	A1990.4	Contingency	\$ 1,000 -
TOTAL		\$ 15,500 +			\$ 15,500 -

Trustee Wehner made a motion to approve the budget modifications as presented. Trustee Kopp seconded. All in favor. Motion carried.



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Next Month's Audit Team: Ed Gratien and Russell Wehner

Events

April 1 and 2 – Spring Break Nature Camp 10:00AM-3:00PM at CLCBM

April 3 - Egg Hunt 10:00AM at Great Swamp Conservancy

April 3 - VILLAGE OFFICE CLOSED FOR GOOD FRIDAY

April 9 – DIY Seed Bomb Workshop 1:00PM-3:00PM at Great Swamp Conservancy

April 11 – Project Turtle Rehabilitator at Great Swamp Conservancy

April 11 – Trivia Night 7:00PM-9:00PM at American Legion

April 12 – Pulled Pork Dinner Drive-Thru 11:30AM until Gone at Chittenango Fire Department

April 13 – Painting at the Library, PRE-REGISTER, 6:00PM-7:00PM at Sullivan Free Library

April 17 – Nature Night Out 5:00PM-8:00PM at Great Swamp Conservancy

April 18 – Canal Clean Sweep 9:00AM at Great Swamp Conservancy

April 18 – Chittenango Garden Club Plant Swap 9:30AM-11:00AM at Sullivan Free Library

April 21 – DIY Dish Garden Workshop 4:00PM at Great Swamp Conservancy

April 25 – Community Betterment Day 8:30AM-1:00PM; Meet at Village Hall

Executive Session

7:35PM Trustee Wehner made a motion to go into Executive Session to discuss personnel and contract negotiations with no action to be taken. Trustee Kopp seconded the motion. All in favor. Motion carried.

9:05PM Trustee Baldwin made a motion to come out of Executive Session. Trustee Horning seconded. All in favor. Motion carried.

9:08PM Voted on extending SRO for one year. Trustees Kopp, Baldwin and Horning all voted No. Trustee Wehner and Mayor Cianfrocco left the room for discussion and vote.

Adjournment

9:10PM All members back in Board Room. Motion by Trustee Horning to adjourn the meeting. Trustee Kopp seconded. All in favor. Motion carried.

Meeting adjourned.

Next Monthly BOT Meeting is April 23, 2026 at 6:00PM .

Respectfully submitted,
Karen Hawkins
Village Clerk