VILLAGE OF CHITTENANGO

222 Genesee Street

Chittenango, New York

Minutes

January 22, 2026

6:02PM Public Hearing Opened – Local Law A of 2025: To Amend Chapter 132 of the Code of the Village of Chittenango to Amend Article IV Regarding Tax Exemptions on Real Property Owned by Persons Sixty-Five Years of Age or Over Pursuant to Real Property Tax Law § 467
Percentage raised from 20% to 50%. Ken Greene asked about any upcoming changes. Bob Freunscht said that any changes would be up to the State. 6:07PM Trustee Wehner made a motion to close the public hearing. Trustee Kopp seconded. All in favor. Public hearing closed.

6:08PM Public Hearing Opened – Local Law B of 2025: To Amend Chapter 132 of the Code of the Village of Chittenango to Amend Article VI to Modify a Property Tax Exemption on Real Property Owned by Persons with Disabilities and Limited Incomes Pursuant to Real Property Tax Law § 459-C
Same as Local Law A but pertaining to persons with disabilities and low incomes. No comments or discussion. 6:09PM Trustee Kopp made a motion to close the public hearing. Trustee Horning seconded. All in favor. Public hearing closed.

6:10PM Public Hearing Opened - Local Law C of 2025: Amending Chapter 148 of the Village of Chittenango Code, Titled "Zoning Law of the Village of Chittenango", to Regulate Nonconforming Lots
Still need to follow setback regulations; could still ask for variance. There was no further discussion. 6:12PM Trustee Wehner made a motion to close the public hearing. Trustee Horning seconded. All in favor. Public hearing closed.

Meeting Call to Order/Pledge of Allegiance

At 6:13PM the regular meeting was called to order. All stood and recited the Pledge of Allegiance. Attending were Mayor Louis Cianfrocco, Trustee Melinda Kopp, Trustee Russell Wehner. Trustee Colleen Baldwin and Trustee Wayne Horning appeared virtually. Also in attendance were Village Administrator Robert Freunscht, Police Chief Shawn Broton, Village Clerk-Treasurer Karen Hawkins, Deputy Village Clerk-Treasurer Caroline Brazeau, Paul Gloska, Linda Kendall, Kenneth Greene, Ronnie Jackson, Dana Kent, Ed Gratien and Hunter Havener. Paul Smythe appeared for Village Attorney Nadine Bell.

Honorariums/Memoriums/Proclamations
There were no Honorariums, Memoriums or Proclamations.

Minutes
December 18, 2025 BOT Meeting Minutes

Trustee Horning made a motion to approve the December 18, 2025 minutes as presented. Trustee Baldwin seconded. All in favor. Motion carried.

DPW/Village Administrator Report Updates –

Lakeport Road Sewer District – At the Town Board meeting yesterday (January 21st) it was announced that they are tentatively moving forward. Trustee Kopp asked Mr. Freunscht to give the meeting attendees an overview of the project. Mr. Freunscht advised that Barton & Loguidice will be providing a quote to perform an analysis of the Village's sewer treatment plant to make sure it can handle the additional flow. The plant is currently at 50% capacity. Headloading still needs to be done. This could potentially lower the Village sewer rates.

Creekwalk Section III – Mr. Freunscht updated everyone regarding the status of the DEC permit needed for the tree removal (as it pertains to protection of the Indiana Bats). The trees need to be removed by March 31st or the tree removal will have to be postponed until November.

Powell Lacrosse – an upcoming event in Stooks Park February 1st 8:00Am-2:00PM; Morrisville students will be on hand to assist; Powell's EMTs will be onsite; there will be a fee charged for use of the Park.

Monthly Reports

DPW/Village Administrator	Clerks	Police Monthly and Annual Reports
Codes	Court Monthly Audit	WWTP Report

Trustee Kopp made a motion to approve all Reports as presented. Trustee Horning seconded. All in favor. Motion carried.

New Business

Mayor - Adopt – Local Law A of 2025: To Amend Chapter 132 of the Code of the Village of Chittenango to Amend Article IV Regarding Tax Exemptions on Real Property Owned by Persons Sixty-Five Years of Age or Over Pursuant to Real Property Tax Law § 467

Trustee Wehner made a motion to adopt Local Law A of 2025. Trustee Kopp seconded. All voted in favor. Motion carried. (RESOLUTION ATTACHED AS AN ADDENDUM TO THESE MINUTES)

Adopt – Local Law B of 2025: To Amend Chapter 132 of the Code of the Village of Chittenango to Amend Article VI to Modify a Property Tax Exemption on Real Property Owned by Persons with Disabilities and Limited Incomes Pursuant to Real Property Tax Law § 459-C

Trustee Kopp made a motion to adopt Local Law B of 2025. Trustee Wehner seconded. All voted in favor. Motion carried. (RESOLUTION ATTACHED AS AN ADDENDUM TO THESE MINUTES)

Adopt - Local Law C of 2025: Amending Chapter 148 of the Village of Chittenango Code, Titled "Zoning Law of the Village of Chittenango", to Regulate Nonconforming Lots

Trustee Horning made a motion to adopt Local Law C of 2025. Trustee Kopp seconded. All voted in favor. Motion carried. (RESOLUTION ATTACHED AS AN ADDENDUM TO THESE MINUTES)

Village Administrator

(1) Review Parts 1, 2 and 3 of Short EAF and Adopt Resolution Determining That the Proposed Creek Walk Phase III Project is an Unlisted Action and Will Not Have a Significant Adverse Impact on the Environment

Trustee Kopp made a motion to adopt the Resolution Determining That the Proposed Creek Walk Phase III Project is an Unlisted Action and Will Not Have a Significant Adverse Impact on the Environment and authorize Mayor Cianfrocco to sign the Resolution. Trustee Horning seconded. All in favor. Motion carried.

(2) Review 2026-2027 Budget Calendar

Mr. Freunscht advised that worksheets will be distributed to department heads to begin the process for the 2026-2027 Budget.

(3) Discuss Celebrating Nation's 250th Anniversary

Mr. Freunscht advised that the Village is considering preparing a Time Capsule to celebrate America's 250th anniversary. It will be tied in with Tuesdays in the Park – either the Tuesday before July 4th or the Tuesday after. Fireworks may be part of the celebration. Trustee Wehner suggested getting all the non-profit organizations involved.

(4) Intermunicipal Agreement with Village of Minoa

The Village has enlisted the assistance of the Clerk-Treasurer from the Village of Minoa to properly train staff in the municipal accounting system. The Village of Chittenango will pay for her time spent training and reimbursement for mileage. The Village of Minoa will continue to pay her benefits. Mr. Freunscht requested that the Board authorize Mayor Cianfrocco to sign the intermunicipal agreement with the Village of Minoa. Attorney Bell recommended that a term expiring 12/31/2026 be included in the agreement. Trustee Kopp made a motion to authorize the Mayor to sign such intermunicipal agreement. Trustee Wehner seconded. All in favor. Motion carried.

Old Business

Confirm Harboring Hens Permit – 230 Seneca Street

Trustee Baldwin made a motion to accept the existing survey of the property since requesting a new survey would be a hardship for the property owners. Trustee Kopp seconded the motion. All in favor. Motion carried.

Any Other Business That May Come Before the Board

Mr. Freunscht advised that the Town is working on amending Veterans' exemptions. Parameters are defined by the federal government. The Village will mirror what the Town prepares. A joint statement regarding the exemptions and how to apply for them will be in the April newsletter.

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Abstracts
General Abstract #008 Vouchers #347-397 in the amount of $ 125,287.91 and Sewer Abstract #008 Vouchers #084-097 in the amount of $ 42,889.89.

Trustee Baldwin made a motion to approve the abstracts as presented. Trustee Horning seconded. All in favor. Motion carried.

Budget Modifications - General

From: A1990.4 Contingent Account -$1,000	To: A5110.45 DPW Contracts +$1.000
From: A1990.4 Contingent Account -$5,000	To: A5110.46 Street Main Supplies +$5000
From: A1990.4 Contingent Account -$10,000	To: A5110.48 DPW Vehicle Repairs +$10,000
From: A1990.4 Contingent Account -$5,000	To: A5110.49 DPW Building Repairs +$5,000
Total: $21,000	Total: $21,000

Trustee Wehner made a motion to approve the modifications as presented. Trustee Kopp seconded. All in favor. Motion carried.

Next Month's Audit Team: Melinda Kopp and Russell Wehner

Events
February 6 - 6:30-8 PM CMBA Coffeehouse, CMS
February 7 - 12-2 PM Community Classes at the Canal Series: Basic Fitness-CLCBM
February 14 - 12-2 PM Community Classes at the Canal Series: Basic Fitness-CLCBM
February 16 Village Hall Closed-President's Day
February 21- 12-2 PM Community Classes at the Canal Series: Basic Fitness-CLCBM
February 21- Spaghetti Dinner 4-8 PM North Chittenango FD
February 28 - 12-2 PM Community Classes at the Canal Series: Basic Fitness-CLCBM

Executive Session
At 6:50PM Trustee Wehner made a motion to go into Executive Session to discuss personnel issues. Trustee Kopp seconded. All in favor. Motion carried.

At 7:23PM Trustee Baldwin made a motion to come out of Executive Session. Trustee Horning seconded. All in favor. Motion carried. No action was taken.

Next Monthly BOT Meeting is February 26, 2026 at 6:00PM .

Adjournment

At 7:24PM Trustee Horning made a motion to adjourn the meeting. Trustee Baldwin seconded. All in favor. Motion carried. Meeting Adjourned.

Respectfully submitted,
Karen Hawkins
Village Clerk