VILLAGE OF CHITTENANGO

222 Genesee Street

Chittenango, New York

Minutes

August 27, 2026

Meeting Call to Order/Pledge of Allegiance

At 6:00PM, the meeting was called to order by Mayor Cianfrocco. All stood and recited the Pledge of Allegiance. In addition to Mayor Cianfrocco, attending were Trustee Melinda Kopp, Trustee Russell Wehner and Trustee Dana Kent. Trustee Ed Gratien was absent. Also in attendance were Village Attorney Nadine Bell, Village Administrator Robert Freunscht, Police Chief Shawn Broton, Village Clerk Karen Hawkins, Village Treasurer Caroline Brazeau, Paul Gloska, Kenneth Greene, Tristyn Judd and Elyssa Judd.

Honorariums/Memoriums/Proclamations
There were no Honorariums/Memoriums/Proclamations

Minutes
Trustee Kent made a motion to approve the July 23, 2026 minutes as presented. Trustee Kopp seconded. All in favor. Motion carried

Monthly Reports

DPW/Village Administrator	Clerks	Police
Codes	WWTP Report	

DPW/Village Administrator Highlights:

- Final section of Creekwalk Trail video shown. Installing fence at the request of property owner for the protection of beehives. Mr. Freunscht recommended that the Board set a date for the Dedication. Ben Walsh, Director of the NYS Canal Corporation will be touring the Creekwalk Trail in the near future.
- Fire District – joint fire district established in 1931. According to law, the Town cannot have a fire department. The plan is to establish a board of five fire commissioners from the three fire departments (Chittenango, North Chittenango and Bridgeport) for one year. December of 2027 there will need to be an election. So far 4 applications have been received from Chittenango and 4 or 5 applications have been Town of Sullivan. The Town is to transfer all assets/2.5 million in fund (1 million for truck for North Chittenango). There has been a manpower problem in all three fire departments. The ultimate goal is to have a paid part time Chief and a daytime paid staff in North Chittenango.
- Stickles Park Crosswalk – still waiting for a response from the NYSDOT's Traffic Safety Department
- Streetlight Conversion to LED – will save the Village $15,000-$20,000 on the National Grid bill plus a $25,000 rebate
- Generator Grant – had a conference call with FEMA; FEMA advised the Village to rescind (previously resend) its request
- NY Forward Grant – should have been taken off the report for this month (but there is continuing interest in small projects)
- Tents on the Towpath featured on NYS Parks & Trails

Trustee Wehner asked about Police foot patrols. Chief Broton advised that foot patrols are being performed on Genesee Street for visibility and along the Creekwalk. There are no bike patrols being conducted at this time.

Trustee Wehner made a motion to approve the reports as presented. Trustee Kopp seconded the motion. All in favor. Motion carried.

New Business

Mayor – September Speed Awareness Campaign

A Bus Decoy program will be developed with the School District and the Bus Drivers' Union if agreed upon. The program is planned for once a week for 4 hours each week. Regarding the 20 MPH signage, the Police need to issue two warnings before they can enforce the speed limit.
They will be clamping down on E-bikes and scooters.
The Police will have special details during the first two weeks of school.
Seven speeding tickets were issued on Tuscarora Road.

Village Administrator – Introduce Local Law F-2026 to Increase Maximum Alternative Veterans Tax Exemption Allowable (*please refer to Addendum attached to these minutes for introductory resolution*).

The Village proposes to adopt maximum exemptions of $12,000, $8.000 and $40,000 for Veterans Alternative Exemptions pursuant to Subdivision 2(a), (b), and (c) of §458-a of the Real Property Tax Law respectively. Trustee Wehner made a motion to set a public hearing to discuss the proposed local law for September 24, 2026 at 6:00PM. Trustee Kopp seconded the motion. All in favor. Motion carried.

– **Lease Extension for Legion Drive Property**

Mr. Freunscht explained that the lease on the Bordell/Kinsella property at 611 Legion Drive expired on November 30, 2022 and needs to be extended in order to provide bathrooms for the tent site campground. Trustee Wehner made a motion to authorize Mayor Cianfrocco to sign extension of the lease until November 30, 2028 pending review by Attorney Bell. Trustee Kent seconded the motion. All in favor. Motion carried.

– **504 North Street Sewer Adjustment Request**

Mr. Freunscht explained that the property owner requested an adjustment in January due to his water heater breaking and dumping gallons of water in his kitchen and bathroom. The water drained out his door. At that time, he was asked to provide documentation regarding an OCWA adjustment which he never provided. He was also given information where he could obtain assistance which he never pursued. The sewer charges were levied onto his taxes in May. Mr. Freunscht recommended that the sewer adjustment request be denied. Trustee Kopp made a motion to deny the request. Trustee Kent seconded the motion. All in favor. Motion carried. A letter will be sent to the property owner explaining that he needs to pay the sewer balance included in his village taxes.

- **106 Woodgate Road Sewer Adjustment Request**

  Proper documentation was provided regarding replacement of pool liner and amount of water to fill the pool. Trustee Wehner made a motion to approve the sewer adjustment. Trustee Kopp seconded the motion. All in favor. Motion carried. Adjustment will be credited on the October sewer bill.

- **Travel Request October 19-21, 2026 Public Works Training (Mayor Cianfrocco Mr. Freunscht and Mark Adams)**

  Trustee Kent made a motion to approve Mayor Cianfrocco's, Mr. Freunscht's and Mark Adams' attendance at the Public Works Training in Lake Placid October 19th to 21st. Trustee Kopp seconded the motion. All in favor. Motion carried.

Old Business

There was no old business discussed.

Any Other Business That May Come Before the Board

No other business was brought before the Board.

Budget Modifications – Transfer in Appropriations

From:		**To:**	
GENERAL			
A1990.4 Contingent A/C	$908.48	A1910.4 Unallocated Insurance	$908.48
A1990.4 Contingent A/C	$5,400.00	A6520.46 Other Community Events	$5,400.00
A1990.4 Contingent A/C	$5,000.00	A1325.1 Clerk Treasurer Support	$5,000.00
A1990.4 Contingent A/C	$500.00	A1325.4 Clerk Treasurer Mileage	$500.00
TOTAL:	$11,808.48	TOTAL:	$11,808.48
SEWER			
G1990.4 Contingent A/C	$633.79	G1910.4 Unallocated Insurance	$633.79
G1990.4 Contingent A/C	$228.00	G1911.4 Flood Insurance	$228.00
TOTAL:	$861.79	TOTAL:	$861.79

Trustee Wehner made a motion to approve the budget modifications as presented. Trustee Kopp seconded the motion. All in favor. Motion carried.

Abstracts

General Abstract #003 Vouchers #091-153 in the amount of $296,572.09; Sewer Abstract #003 Vouchers #025-036 in the amount of $33,028.34 ; and Trust and Agency Abstract #003 Voucher #007 in the amount of $452.88.

Trustee Wehner made a motion to approve the abstracts as presented. Trustee Kent seconded the motion. All in favor. Motion carried.

Next Month's Audit Team: Ed Gratien and Russell Wehner

Events

September 1 – Tuesdays In The Park; Baby Boomers Band; 5:00pm-8:00pm @ Dr. West Park
September 3 – Spaghetti Dinner; 4:30-6:00pm; American Legion (donations of canned goods for Food Bank welcome)
September 7 – Village Hall Closed for Labor Day
September 8 – LAST Tuesdays In The Park; Matt Chase; 5:00pm-8:00pm @ Dr. West Park
September 11 – 25th Anniversary 9/11 Patriots' Day Celebration; 6:30-7:30pm; Stickles Park
September 12 – Free Kid/Baby Clothing Exchange, 8:00am-2:00pm @ St. Paul's Episcopal Church
September 12 – SCC Fishing Derby; 9:00-11:00am; Sullivan Park
September 16 – Madison County Drive Thru Rabies Clinic; 4:00-7:00pm; Chittenango High School
September 19 – Fall Migration Festival; 10:00am-3:00pm; Great Swamp Conservancy

Executive Session

At 6:58pm, Trustee Kopp made a motion to go into Executive Session to discuss personnel issues. Trustee Kent seconded the motion. All in favor. Motion carried. No action was taken. The Board came out of Executive Session at 7:10PM.

Next Monthly BOT Meeting is September 24, 2026 at 6:00PM .

Adjournment
Meeting adjourned at 7:10PM

Respectfully submitted,
Karen Hawkins
Village Clerk