Chief of Police - Shawn Broton

Chittenango Police Department
222 Genesee Street
Chittenango, New York 13037

MONTHLY REPORT TO THE VILLAGE BOARD
SEPTEMBER Activity 2026

Generated Calls/ResponseCalls/Follow up	161	
Local Law Violation		
Traffic Stops/Warnings	Stops	Warnings
	151	83
V&T - UTT Moving/UTT Other	UTT Moving	UTT Other - 6
	65	Parking -
DWI	Officer	Date
Violation PL Arrest		
Felony PL Arrest		
Misd. PL Arrests	7	
Property Checks	525	
Citizen Contacts/ Foot Patrol -	240	
Personal Injury Accidents		
Property Damage Accidents	8	

October 2026 Clerk's Report

(as of 10/21/2026)
(Last Report 09/18/2026)

Received from Madison County Treasurer Host Community Benefit of $64,721.00

Sewer payments collected 09/19/26 to 10/21/26 total $53,493.56

Received $19,095.00 from National Grid for streetlighting grant.

Utility taxes totaled $13,185.76 (includes National Grid)

Received August and September 2026 Justice fees totaling $7,080.00

Received $1,059.33 American Towers rental fee.

Received from Town of Sullivan $220 for death certificates.

Eleven tax searches were processed 09/19/26 to 10/21/26. Total revenue is $385.00 in clerk's fees.

Bulk trash online payments plus cash received 09/19/26 to 10/21/26 total $617.00

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Judge

Monthly Checklist for Review of Justice Court Records

Month of Sept. '26

Cash Book Reconciliation (Accountability) at End of Month

The amounts on deposit in the court bank accounts (adjusted bank balance) are the following:

Bank Balance – End of Month	$ 20.00
Add: Cash on Hand- deposited 1st day of Next Month (deposit in transit)	$ 0
Deduct: Outstanding Checks – Month End	$ 0
Adjusted Bank Balance – Month End ***	$ 20.00

Cash Book Balance at Month End is determined as follows:

Amount Due to the State Comptroller (or CFO)	$ 20.00
Bail	$ 0
Other - Identify	$ 0
Total Cash Book Balance- Month End ***	$ 20.00

***** Adjusted Bank Balance should agree with total Cash Book Balance at month end.**

Monthly Checklist for Review of Justice Court Records

Cash Book Summary

	Yes	No	
► Does the Amount Due to the State Comptroller (or to the Chief Fiscal Officer) agree with the Monthly Report to be submitted?	X	○	
► Does the amount shown as bail agree with the list of bail held for pending cases?	X	○	
► Does the amount shown for other categories agree with the supporting information?	○	○	NA

Issuance of Receipts

What was the beginning receipt number for this month? S000499

What was the ending receipt number for the previous month? S000498

Receipts should be issued in numerical sequence. The ending receipt number from the previous month should be one number lower than the beginning receipt number for this month. For example, if the ending receipt number for the previous month is 256 then the beginning receipt number for this month should be 257. If they are out of sequence, please explain.

► Were receipts issued in numercial sequence during the month?	X	○

Bank Deposits

Review the bank statements, canceled checks and deposit slips for month and compare with accounting records.

► Do deposits agree with cash collections shown in the accounting records?	X	○
► Are deposits made within 72 hours of collection (exclusive of Sundays and holidays)?	X	○

Disbursements

► Does the check to the State Comptroller (or to the Chief Fiscal Officer) agree with the Monthly Report?	X	○	
► If invoice billing is used, do checks agree with the supporting information?	○	○	NA
► Do bail return checks agree with supporting case information?	X	○	

Overall Evaluation

Good.

Nekoosa Elk

Button

Monthly Checklist for Review of Justice Court Records

Month of Sept. '26

Cash Book Reconciliation (Accountability) at End of Month

The amounts on deposit in the court bank accounts (adjusted bank balance) are the following:

Bank Balance – End of Month	$ 4226.00
Add: Cash on Hand- deposited 1st day of Next Month (deposit in transit)	$ 210. + $ 500 = $ 710.
Deduct: Outstanding Checks – Month End	6.00
Adjusted Bank Balance – Month End ***	$ 4930.00

Cash Book Balance at Month End is determined as follows:

Amount Due to the State Comptroller (or CFO)	$ 4430.00
Bail	500.00
Other - Identify	
Total Cash Book Balance- Month End ***	$ 4930.00

***** Adjusted Bank Balance should agree with total Cash Book Balance at month end.**

Monthly Checklist for Review of Justice Court Records

Cash Book Summary

	Yes	No	
► Does the Amount Due to the State Comptroller (or to the Chief Fiscal Officer) agree with the Monthly Report to be submitted?	X	○	
► Does the amount shown as bail agree with the list of bail held for pending cases?	X	○	
► Does the amount shown for other categories agree with the supporting information?	○	○	NA

Issuance of Receipts

What was the beginning receipt number for this month? B015784
What was the ending receipt number for the previous month? B015783

Receipts should be issued in numerical sequence. The ending receipt number from the previous month should be one number lower than the beginning receipt number for this month. For example, if the ending receipt number for the previous month is 256 then the beginning receipt number for this month should be 257. If they are out of sequence, please explain.

► Were receipts issued in numercial sequence during the month?	X	○

Bank Deposits

Review the bank statements, canceled checks and deposit slips for month and compare with accounting records.

► Do deposits agree with cash collections shown in the accounting records?	X	○
► Are deposits made within 72 hours of collection (exclusive of Sundays and holidays)?	○	X

Disbursements

► Does the check to the State Comptroller (or to the Chief Fiscal Officer) agree with the Monthly Report?	X	○	
► If invoice billing is used, do checks agree with the supporting information?	○	○	NA
► Do bail return checks agree with supporting case information?	X	○	

Overall Evaluation

GOOD

CODE ENFORCEMENT REPORT

September, 2026
Jeff E. Geer - Code Enforcement Officer

Permits Costs

August 2026

Permit	Number	Permit Cost	Construction Cost	Sewer
New Homes	0	$0.00	$0.00	$0.00
Two Family	0	$0.00	$0.00	$0.00
Commercial Building	1	$240.00	$213,721.00	$0.00
Commercial Addition	0	$0.00	$0.00	
Fence	2	$157.00	$20,700.00	
Sign	0	$0.00	$0.00	
Deck	1	$74.00	$9,000.00	
Storage Shed	0	$0.00	$0.00	
Accessory Structure	1	$74.00	$8,856.00	
Pools	1	$326.00	$93,454.00	
Hot Tub	0	$0.00	$0.00	
Alterations/Renovations	3	$240.00	$32,330.00	
Addition	1	$457.00	$135,000.00	
Detached Garage	0	$0.00	$0.00	
Attached Garage	0	$0.00	$0.00	
Demolition	0	$0.00	$0.00	
Storage Shed	0	$0.00	$0.00	
Photovoltaic Power Syst	1	$116.00	$21,489.00	
Stand-by Generator	2	$190.00	$31,922.00	
Gas Fireplaces	0	$0.00	$0.00	
Pellet Stove	0	$0.00	$0.00	
Wood Stove	0	$0.00	$0.00	
Retaining Wall	0	$0.00	$0.00	
TOTAL	13	$2,323.00	$566,472.00	$0.00

Fiscal Year - Total to Date Collected	
Building Permits	$5,478.00
Sewer	$0.00
Sewer Upgrade	$0.00
Site Plan Review	$0.00
Variance	$0.00
Subdivision	$0.00
Flood Plain	$0.00
TOTAL	$3,155.00

ACTIVITY REPORT – September 2026

CERTIFICATE of COMPLIANCE and OCCUPANCY

INSPECTIONS	Sept.	YEAR TO DATE
Dwellings	1	2
Additions	0	3
Alterations/Renovations	3	15
Demolitions	0	1
Wood Stoves	0	0
Fence	0	15
Swimming Pools	0	2
Hot Tub	0	0
Commercial Buildings	0	0
Attached Garage	0	0
Detached Garage	0	0
Signs	0	7
Gas Fireplaces	0	0
Storage Buildings/Warehouse	0	0
Deck	0	9
Storage Sheds	1	5
Accessory Structure	0	3
Photovoltaic Power System	1	2
Standby Generator	0	0
Retaining Wall	0	0

Village of Chittenango

Complaint By Type

Activity report - continued

9/1/2026 - 9/30/2026

Complaint Type: < All >

Complaint #	Open Date	Status	Location	Identifier	Owner
Complaint Type: Grass & Weeds					
2026-1044	09/03/26	Open	623 Oneida St	41.65-1-75	Pat Burdick
2026-1045	09/03/26	Open	620 Lakeport Rd	41.65-1-74	Patrick Burdick
2026-1047	09/28/26	Open	130 Hawthorne Way	41.78-1-84	Dennis Gannon
				Complaint Type: Grass & Weeds	**Total #: 3**
Complaint Type: Motor Vehicle					
2026-1046	09/17/26	Open	133 Laura Ct	49.32-1-17	Kenneth Goessl
				Complaint Type: Motor Vehicle	**Total #: 1**
				Grand Total:	**4**

ACTIVITY REPORT – September 2026 continued

Property Maintenance & Fire Inspection

1. 262 Genesee St, 611 Cain St., LLC Apartments, 1st reinspection, 2 violations still exist.
2. 702 Legion Dr, Zimmer Funeral Home, Inspection, 5 violations noted.
3. 253 Genesee St, Gen 253 LLC Apartments, 2nd reinspection, 4 violations still exist.
4. 717 Lakeport Rd, Chittenango Landing Canal Boat Museum, Buildings B-E, 1st reinspection, 3 violations still exist.
5. 520 Tuscarora Rd, First Baptist Church, 1st reinspection, 8 violations still exist.
6. 501 Tuscarora Rd, North Madison Baptist Church, Inspection, 4 violations noted.
7. 236 Genesee St, Ruby Begonia's Restaurant & Lounge, 4th reinspection, 11 violations still exist.
8. 236 Genesee St, Kupczynski Apartments, 3rd reinspection, all violations corrected (5).
9. 264 Genesee St, White Bridge Apartments, Inspection, 4 violations noted.
10. 263 Genesee St, McConnel Apartments, Inspection, 3 violations noted.
11. 204 Genesee St, St. Paul's Episcopal Church, 1st inspection, 1 violation still exists.
12. 102 Seneca St, Ten Pin Restaurant & Tavern, 1st reinspection, 1 violation still exists.

Complaints

1. Code received a complaint from a Village Resident on Varick Drive with concerns about overgrowth of vegetation at the intersection of Walrath Drive and Varick Drive on the west side of the intersection. Code conducted a site visit and a letter was drafted and sent to the property owner of 200 Walrath Drive, asking that the vegetation be cut back to open up the line of sight.

Planning/Zoning Board of Appeals

1. New signage for the Wilson Insurance located at 292 Genesee Street was brought before the Board. 292 Genesee Street is located within the Downtown Design Overlay District and the new signage needs to be reviewed for compliance with the Village Comprehensive Plan.
2. Mr. Potiker from PlugPV Solar appeared before the Board to discuss a Photovoltaic Power System to be installed at 287 Genesee Street. 287 Genesee Street is located within the Downtown Design Overlay District and the installation of the Photovoltaic Power System needs to be reviewed for compliance with the Village Comprehensive Plan.

Special Projects

1. Performed monthly fire extinguisher, exit sign & emergency light inspections at the Village Hall.
2. Cover for the Town of Sullivan Fire Inspector Bill Pindle September 21st - 25th. No Calls for Assistance!!!
3. The Codes Officer was contacted by Real Estate Agent Karen Blanding from Hunt Reality regarding 0 Warren Street. Her questions were pertaining to set backs and off sets.
4. The Codes Officer was contacted by Mary Stanhope who had questions about vacant lots at the dead end of Gloria Lane and 112 Jacob Lane. Are these two lots considered building lots and would a manufactured home be allowed to be placed on them.
5. The Codes Officer was contacted by James Harrison from Clayton Homes with questions about vacant lot at 0 Warren Street. His questions were centered around both factory manufactured dwellings and modular dwellings and the Code of the Village of Chittenango.
6. The Village Clerk received a FOIL request from Michelle Beal, requesting information about 271 Genesee Street. This is a vacant unsafe placarded structure. She was inquiring about open code violations, unsafe building findings, outstandi fines or liens. Beal also wanted to know if there was Certificate of Occupancy on file for when the structure was built, the zoning classification and allowable uses for the property.
7. 2026 Fire Prevention Week is October 5th – 11th, the Code Enforcement Officer distributed posters and pamphlets to childcare providers, churches, places of public assembly and high traffic areas in the Village.

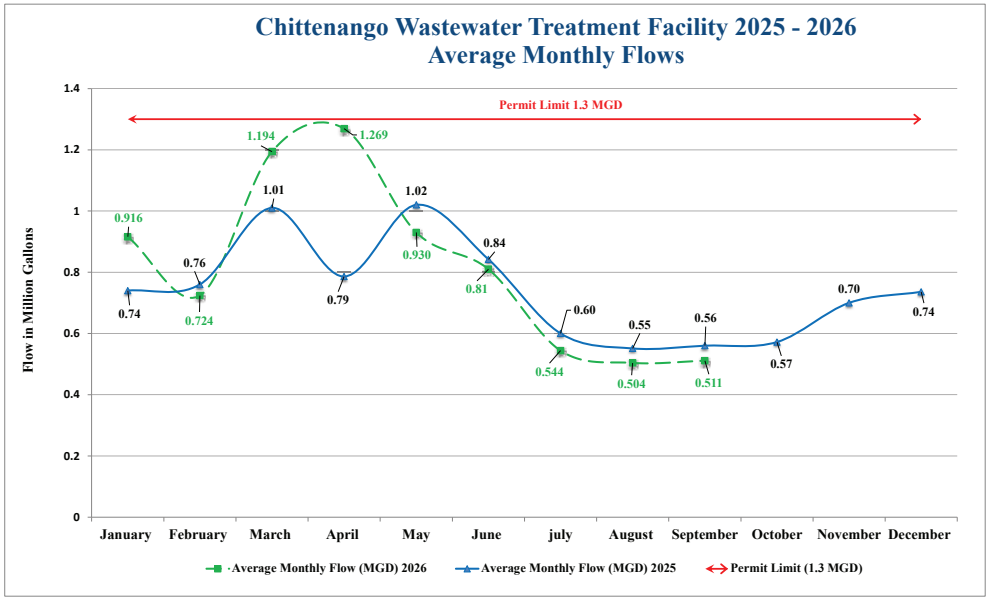
7. The Codes Officer met with Todd Schall ,owner of 127 Lake Street, Lake Street Apartments and Aarron Herzog, Project Manager for MEID Construction. This meeting was to review, in person, the list of outstanding items that need to be completed. MEID is looking to close out the permit for Phase 3 by the end of September, to allow tenants to move in October 1st.

ACTIVITY REPORT to DATE – 2026

198	Inspections
81	Permits Issued
1	Expired Permit Notice or Closed Permits
8	Operating Permits
12	Vehicle Administrative Notice
5	Vehicles Unlicensed
4	Appearance Tickets
4	Order to Remedy Violation
7	Warning Letters
0	Stop Work Orders
1	Fires
125	Property Maintenance and Fire Safety Inspections
4	Certificate of Occupancy
2	Temporary Certificate of Occupancy
62	Certificate of Compliance
0	Change of Use/Occupancy
36	Grass Violations
32	Hours of Training

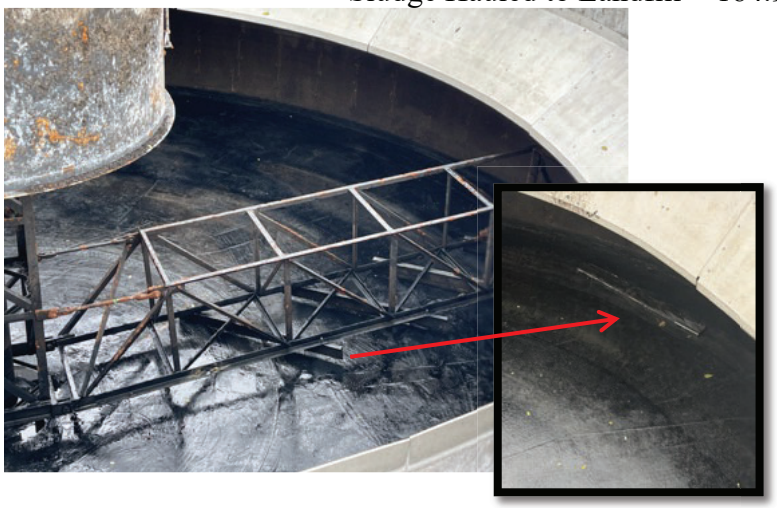
Chittenango Wastewater Treatment Facility September 2026 Report

15.8 million gallons were processed with a monthly max of 600,000 gallons per day.
All EPA/DEC permit requirements were achieved.



2026 totals

Total Flow = 228.2 Million Gallons
Sludge Hauled to Landfill = 184.9 Tons



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- Emptied and cleaned the larger clarifier due to a torque issue in the drive unit. Upon inspection, significant corrosion has led to multiple scrapers falling off and subsequently dragged around causing the torque issue.
- The corrosion has led to bolts falling through the hole that was drilled in the frame structure to attach the scrapers. Our plan is to pressure wash and clean the rust off of the frame, reinforce the bolt holes with angle iron, reattach the scrapers and finally paint with an epoxy type of corrosion resistant paint.